



**MEDICAL & TEACHING INSTITUTION HAYATABAD MEDICAL COMPLEX / KGMC PESHAWAR AND ITS
CONSTITUENTS
VACANCIES ANNOUNCEMENT**

Applications are invited for the following post / vacancy at Medical & Teaching Institution Hayatabad Medical Complex / KGMC Hayatabad Peshawar and its constituents. The candidates must have domicile of Khyber Pakhtunkhwa / Merged districts with the following conditions.

S.No	Nomenclature of Post	Gender	Age (Yrs)	Qualification/Experience
01.	Consultant Hepatobiliary surgery (Contract)	Male/ Female	-----	Qualification: a) MBBS or equivalent qualification recognized by PM&DC/PMC b) FCPS or equivalent qualification in the general surgery. c) Minimum 02 Year Fellowship/training in Hepatobiliary surgery from credible institute. d) Two Publications as First or Co-Author.
02.	Specialist Registrars (Contract) a. Endocrinology b. Dermatology c. Paeds d. Orthopedic oncology e. Hand surgery f. Foot & Ankle surgery g. Vitreo retina h. Orbit & oculoplastic i. Pediatric ophthalmology j. Upper GI (Hepatobiliary) k. ICU l. Pulmonology	Male/ Female	Up to 45	Qualification: a) MBBS or equivalent qualification recognized by PM&DC/PMC. b) Relevant level-III or higher qualification in the specialties approved by SRC & recognized /registered by PM&DC. OR c) FCPS or equivalent qualification in relevant subject. For ICU s.no (K) only: fellowship qualification in pulmonology or intensive care or anesthesia or diploma in anesthesia or intensive care Note: 1. In case of super / sub specialties the candidate shall preferably have one year recognized training/ experience in the relevant super / sub specialty. 2. The services of selected candidate will be for a period of 01 year further extendable upon the approval of the BoG's, MTI-HMC. Maximum total duration of the post will be 03 years. 3. Private practice will not be allowed.
3.	Specialist Registrars Paeds ICU (Contract)	Male/ Female	Up to 45	Qualification: a) MBBS or equivalent qualification recognized by PM&DC/PMC. b) FCPS or equivalent qualification in general paediatrics approved by SRC & recognized by PMDC/PMC. c) Preference will be given to those candidates having experience in paediatric ICU. Note: 1. The services of selected candidate will be for a period of 01 year further extendable upon the approval of the BoG's, MTI-HMC. Maximum total duration of the post will be 03 years. 2. Private practice will not be allowed

04.	Medical Officer A & E (Contract)	Male/ Female	Up to 35	<p>Qualification: a) MBBS or equivalent from recognized University or equivalent qualification recognized by PM&DC / PMC.</p> <p>Experience: Candidates having related experience in A & E will be preferred.</p> <p>Other: Candidate having valid certificate in PTC (Primary Trauma Care), ATLS (Advance Trauma Life Support) & BLS (Basic Life Support) will be given preference.</p>
05.	Media Manager (Contract)	Male/ Female	Upto 40	<p>Qualification & Experience: a) Master degree in Mass communication or journalism or equivalent degree from a recognized university with at least 06 years' post qualification experience in media and PR at a reputable institution. b) The candidate must possess strong PR, managerial interpersonal and communication skills, Good relations with the media, ability to handle and resolve conflict/ problematic situations. Excellent writing skills, excellent negotiation skills and ability to close a deal, ability to prepare media plans/budgets and to monitor expenditure against budgets, excellent creative writing skills, ability to write, proof read media content effectively, ability to build relationships at all levels, ability to work autonomously and as a member of a team.</p>
06.	Senior HR Officer(Contract)	Male/ Female	Up to 35	<p>Qualification: a)MBA-HRM /MPA- HRM or equivalent from a recognized University.</p> <p>Experience: b) 03 Years of post-qualification experience as an HR professional in a reputable Institution. c) Candidates having experience in organization development will be given preference.</p>
07.	HR Officer (Contract)	Male/ Female	Up to 35	<p>Qualification : a) BBA (HR) Or MBA (HR) from recognized university.</p> <p>Experience : b) 2 Years of post-qualification experience in the relevant field is required from any reputed organization.</p> <p>Other : Preference will be given to those candidates having 01 year working experience in any public sector.</p>
08.	Senior Respiratory therapist (Contract)	Male/ Female	Up to 45	<p>Qualification: a) B.Sc. in Respiratory and Critical Care Technology from recognized university. OR b) Post graduate diploma in respiratory therapy from recognized institute.</p> <p>Experience: c) At least 01 year post qualification experience as a respiratory therapist in any Govt. or Govt. registered hospital.</p>
09.	JCT Pharmacy (Contract)	Male/ Female	Up to 30	<p>Qualification: a) 2nd Class Secondary School Certificate from recognized Board. b) Diploma in Concern specialty from KPK Medical Faculty or its equivalents in relevant field. OR c) BS/B.Sc. in the respective Field/Technology.</p>

10.	Hardware Technician (Contract)	Male/ Female	Up to 30	Qualification: a) F.Sc with Diploma in Hardware or F.Sc (01 st Division) with DIT. Experience: b) 02 years of post-qualification experience in Computer Hardware troubleshooting from a reputable Institution. Other: c) Candidate having prior Healthcare Sector experience will be given preference.
11.	Network Technician(Contract)	Male/ Female	Up to 30	Qualification: a) F.Sc. with Diploma in Network or F.Sc (01 st Division) with DIT. Experience: b) Two years of post-qualification experience in Computer Networking troubleshooting from a reputable Institution.
12.	Maintenance Supervisor (Contract)	Male	up to 35	Qualification: a) Associate Diploma in Electrical/Civil Engineering / Electronics from recognized Board. Experience:- b) 01 year post qualification experience as sub Engineer / Maintenance Supervisor in any Govt. registered industry or hospital work setting.
13.	HVAC Technician (Contract)	Male	up to 35 Male	Qualification: a) DAE-Mechanical from recognized board. Experience: b) 02 years of post-qualification experience in any Govt. registered industrial/ hospital work setting.
14.	Telephone Technician (Contract)	Male	up to 35	Qualification: a) Secondary School Certificate from recognized Board. b) Diploma in telecommunication from recognized Board or institutions. Experience: c) Two years 'post qualification experience in Telephone exchange
15.	Medical Gas Operator (Contract)	Male	up to 35	Qualification: a) Secondary School Certificate (Science) from recognized Board. Other: Preference will be given to those candidates having worked as a Medical Gasses Operator in any Govt. Registered hospital work setting
16.	Electrician (Contract)	Male	up to 35	Qualification: a) Secondary School Certificate from recognized Board. b) 1 Year Certificate/Diploma in the relevant field from a recognize institute. Experience: c) Two years' experience as Electrician in any Govt. Registered Industrial/Hospital work setting.

TERMS & CONDITIONS:

- Age of superannuation i.e. 60 years applicable to all posts as per Government rules.
- Application Form is available on HMC website i.e.; <http://www.hmckp.gov.pk/downloads.php>. Applications accompanied with complete bio-data and academic / experience / domicile certificates along with 02 recent photographs and CNIC photocopy duly attested must reach **through only registered couriers services / Post office to the HR Department MTI-HMC** within **15 days** of the publication of this advertisement on a prescribed form. **By hand submission of the application form will not be entertained by the HR department.**
- Application Form along-with **Bank Draft / Pay Order** in favor of **Hospital Director-MTI-HMC** or through **direct deposit in Bank of Khyber, HMC Branch, Receipt Account, Branch Code 0185, A/C Number# PLS-**

3002107103 as per the payment details given below must reach **through only registered couriers services /**

Post office to the HR Department MTI-HMC.

Description	Payment
S.No.01-05	1000/-Rs (Non-Refundable)
S.No.06-08	500/- Rs (Non-Refundable)
S.No.09-16	200/- Rs (Non-Refundable)

4. Those applicants having distinction in university (not college) must attach authentic document or proof with application form.
 5. In case if the documents reach after due date by the courier even if the Bank draft/ payment is done within due date will not be entertained.
 6. Only shortlisted candidates will be called for interview. Short listing will be done either by written test or by their pre-interview marks or both.
 7. Their services will be governed, under the Khyber Pakhtunkhwa Medical & Teaching Institutions Reform Act 2015 (amended from time to time).
 8. If the closing date fixed for the receipt of application form falls on an official holiday, the next working day shall be considered as the closing date.
 9. An application after the closing time and date shall stand rejected.
 10. The Scrutiny Committee shall be competent to reject applications which are incomplete. However the aggrieved candidates can appeal to the competent forum of HMC for review. The decision of the competent forum there of shall be final.
 11. Experience Marks will be given to only those candidates who have experience in relevant subject / field, and experience wherever prescribed shall be counted after the prescribed qualifications for the post(s).
 12. In case of large number of candidates, MTI-HMC may hold screening test for shortlisting of candidates. Screening test marks will carries no weightage and it will just be used to bring the number of candidates to manageable level for interview.
 13. On detailed scrutiny of the applications after screening test, if any candidate is found ineligible in any respect under the rules, his /her candidature will be cancelled regardless of the fact whether he/ she has appeared in the screening test or qualified therein.
 14. Any candidate may be disqualified or excluded from interview if he/ she were
 - (a) *Convicted by the court of law.*
 - (b) Dismissed from public service.
 - (c) Knowingly furnishes any false information.
 - (d) Suppresses any information which may lead to his/ her disqualification.
 - (e) Attempts to obtain support for his/ her (candidature by improper means).
 - (f) Submits forged certificates.
 - (g) Tempers with the entries in his/ her age and academic certificates etc.
 - (h) Misbehaves in the interview.
 15. Original documents should be produced at the time of interview.
 16. The service of selected candidates will be for a period of 01 year further extendable upon approval from BoG's MTI-HMC or otherwise in regulation / policies.
 17. The competent authority has the power to increase or decrease or even cancelled the post as per requirement of MTI-HMC.
 18. No TA/DA is allowed for Test / Interview.
- MTI-HMC encourages individuals from minority groups, indigenous groups, and person with disabilities to apply. The quota system as per Government rules & regulation will be adopted.**

**HOSPITAL DIRECTOR
HUMAN RESOURCE DEPARTMENT
MTI-HAYATABAD MEDICAL COMPLEX PHASE-IV PESHAWAR**